

The regular meeting of the Board of Education of Sandwich Community Unit School District #430, DeKalb, Kendall, and LaSalle Counties, Illinois was held on Tuesday, March 15, 2022 at 7:00 p.m. at Sandwich Middle School.

## **ROLL CALL**

Present: President Miller, Vice President Schroeder, Secretary Saitta, Englehart, Morse & Scharenberg

President Miller welcomed the audience to the meeting and led the pledge of allegiance.

## **BOARD SALUTES**

The Board saluted members of the Sandwich Middle School Wrestling team that qualified for the IESA state wrestling meet and for placing 4<sup>th</sup> place as a team in the state tournament: Head Coach Chad Hicks, Assistant Coaches – Bobby Procopus, Dan Limon, Elliot Valez and Troy Kern and wrestlers - Cooper Corder (State Champion); Shane McGuane (4<sup>th</sup> place); Aiden Sinetos (4<sup>th</sup> place); Lucas Brown (6<sup>th</sup> place); and qualifiers Jacob Ross, Kai Kern, Jeffrey Ashley, Kaiden Clevenger and Kaylin Corbett (first SMS female wrestler to qualify for state).

## **APPROVAL OF MINUTES AND FINANCIAL REPORTS**

Mr. Schroeder moved, seconded by Dr. Englehart to approve the minutes of the February 8, 2022 board meeting and the current expenditures, payroll, and investment plans and 22-23 IHSA/IESA membership.

Ayes: Saitta, Englehart, Schroeder, Scharenberg, Morse & Miller Nays: None  
MOTION CARRIED

## **APPROVE STUDENT ACCIDENT INSURANCE**

There is no increase in the 2022-2023 student accident insurance and catastrophic insurance premium.

Ms. Saitta moved, seconded by Mrs. Scharenberg to approve rates as presented from First Agency, Inc. for student accident (\$23,041) and catastrophic insurance (\$1,390) for the 2022-2023 school year.

Ayes: Englehart, Morse, Schroeder, Scharenberg, Saitta & Miller Nays: None  
MOTION CARRIED

## **APPROVE INTERGOVERNMENTAL AGREEMENT WITH VALEES**

Valley Education for Employment System (VALEES) is our partner in Career and Tech Ed. along with IVVC.

Mrs. Scharenberg moved, seconded by Mr. Morse to approve the intergovernmental agreement and resolution with VALEES as presented.

Ayes: Englehart, Morse, Schroeder, Scharenberg, Saitta & Miller Nays: None  
MOTION CARRIED

## **REPORT ON 2022 SUMMER SCHOOL**

Summer school will be housed at Prairie View (K-5) and the High School (6-12) June 6-17 (M-F 8 am to noon). Transportation will be provided to eligible students.

Funding for staffing and resources will be provided by the ESSER III grant. Funds have been secured for summer school in 2022, 2023 and 2024. Funds will be available for Paraprofessionals as needed. Teachers who taught last year will be asked first if they are interested in teaching this year. An initial survey was completed earlier and more than 75% were interested.

Last year we serviced over 90 K-5 students and over 50 6-12 students.

A student selection process is being developed for all grade levels. Curriculum is being researched. We have funds allocated for curriculum and intervention resources to be used during the summer program. The high school will also have students in session working on credit recovery.

In addition to the above program, we are researching a beginning of the year enrichment camp prior to school starting in August. This will also be funded by the ESSER III Grant.

### **SCHOOL IMPROVEMENT REPORTS**

In written reports:

#### **Dr. Darnell – Sandwich High School**

Sandwich High School did our ELOET walkthroughs as part of our school improvement COGNIA process.

The counseling department finished meeting with all incoming freshmen families and students to register for classes and design their pathways over the next four years.

XELLO- we have made some changes to make Xello (career path options) user friendly for the students and staff.

#### **Mr. Heilemeier – Sandwich Middle School**

Staff and students have just finished up our 2<sup>nd</sup> round of FastBridge testing. We are in the process of meeting as grade level teams and analyzing the results of our winter benchmarking. Grade level teams are in the process of looking at Tier 1 data and making the necessary adjustments to our current interventions.

8<sup>th</sup> Grade students participated in the Illinois Science Assessment. The test consists of three sessions. We have been busy preparing for the IAR test. Each grade level will be taking the IAR. Math and ELA testing will consist of three sessions each. This testing will take place over the months of March and April.

#### **Mrs. Ford – Herman E. Dummer School**

Elementary admin and some staff from the K-5 buildings attended the Teach to Lead Summit a few weekends ago. We joined many school districts from Illinois that were working on various struggles, concerns, or starting up a brand new idea they wish to see in their school or district. Each team was paired with an “expert” to lead them through the Logic Model process. Sandwich worked on refining our standards based grading plan we started a couple of years ago but had to be put on hold due to Covid. This plan guides us in the direction of what needs to be accomplished and when ranging from immediate goals to long term goals. It was an intense but very satisfying time spent on school improvement and working towards one of our Cognia goals.

Schools are preparing for the IAR testing that will soon begin. Dummer will be taking the Illinois Assessment of Readiness April 4- 14 and then our 5<sup>th</sup> grade classes will also be taking the Illinois Science Assessment the following week. Having 1:1 devices has made this process so much easier since we no longer need to check out computer labs and try to get all the classes through in a timely matter. Less learning time is lost.

Staff evaluations have been completed and good discussion on learning and teaching have taken place throughout the year. Dummer is blessed to have such a caring and talented staff! Committees and grade levels continue to meet and work on various tasks.

Our Spring Cognia surveys have been sent to staff, students, and parents/guardians. This information is then gathered and discussed as well as shared with our stakeholders. Sandwich School District is preparing for our Cognia Review the beginning of May.

Our 5<sup>th</sup> grade had their first band concert of the year and they did a fantastic job! They played to a packed house and the students were thrilled. The music department has done an excellent job working together through Covid challenges using some out of the box thinking strategies. Dummer is planning their music concert in May.

Now that the weather is nice, Dummer will begin their Walking Club after spring break. The students have been very excited to get back outside for recess with the warmer weather. Students are even creating their own “running clubs” outside during recess.

Three of our 5<sup>th</sup> grade boys make it to the sectionals in wrestling. This has been an exciting year for the wrestlers. Sandwich Schools continue to work with the Sandwich Park District and many of our students play for the Park District since most school sports do not start until 6<sup>th</sup> grade. We also have many students that belong to club leagues or various other sports outside of the school.

#### Ms. Greenacre - Lynn G. Haskin

It is already the 3rd trimester! Time is flying by! We have spent time analyzing the FastBridge benchmark data on our students, working with the curriculum, and developing/modifying intervention plans for individual students. There was a lot of dialogue about where students are performing on these assessments and what continued impact the pandemic has had. We also have been talking about coordinating more SEL activities that we can incorporate into our lessons. The climate in our school has been good and we are happy to be back to a more normal environment.

Our building Cognia Committee members have been working with the district team and are ready to complete the necessary tasks for our upcoming review. While they were meeting, there were some excellent discussions and enthusiasm for the school improvement process. They recognize that there are many initiatives being focused on and are looking forward to seeing the impact of these initiatives. A plan and process for implementing the school improvement goals will be important for the implementation and success of the goals.

Our ELL students have finished the ACCESS testing and all 3rd graders will begin the Illinois Assessment of Readiness (IAR) testing after spring break. Teachers have spent time preparing the students for these assessments and the students are ready to do their best.

There are some exciting events happening! One Book, One School- The Adventures of a South Pole Pig has kicked off and the students are loving the adventure. We are in the final stages of planning activities to celebrate grandparents, as well as the many end of the year outdoor field trips, spring sings, book fair, track & field day,

Mr. Ryan – Prairie View

Spring is in the air, and our students and staff are excited about warm, dry weather. Nothing is better than having our students receive outdoor physical education classes and outdoor recess on a consistent basis. Fresh air and exercise are a welcome change of pace after a long, cold winter.

Prairie View, along with the other elementary schools, started this year's One School One Book celebration by reading The Adventures of the South Pole Pig. This year, classes are being exposed to this book as a class read aloud. Students are exposed to daily vocabulary, trivia questions on the daily announcements, and opportunities to win books and pig-related prizes. Students are following the Iditarod and selecting a musher to follow during the race to see who wins. Students have access to watching building and district staff members read a chapter or two of the story while at home with their familie

Mrs. Kern – WW Woodbury

There is just something about March! A little break from the cold here and there, the return of sunshine through the windows, thoughts of spring, March Madness and Shamrock Shakes...something that's just so relieving and motivating. We have been fortunate to be able to have some extra fun with our students the last few weeks through the celebration of 2-22-22 and now we are immersing ourselves in our love of books and reading through Read Across America and the kick off of One School One Book. We've spent time as a staff celebrating the growth of our students through our winter data reviews, collaborating on what is working in our classrooms and what we look to accomplish as we head into spring and look toward the next school year. We encourage our parents/guardians to take a minute to ask their student(s) what their goals are as we head toward the last trimester of the school year. Do they want to level up in Lexia, learn all of their addition facts, write a story, make a new friend, do ten pushups, or even learn to use calming breaths when they are feel frustrated. We are all working together on so many things, and success looks different for every child. We love celebrating the victories of our students, both big and small.

ONE SCHOOL, ONE BOOK:

Flora the pig was born for adventure: "If it's unexplored and needs to get dug up, call me. I'm your pig," she says. The day Flora spots a team of sled dogs is the day she sets her heart on becoming a sled pig. Before she knows it, she is on board a ship to Antarctica for the most exhilarating—and dangerous—adventure of her life. This poignant novel of a purposeful pig is sure to become a favorite with any young readers who have ever dreamed of exploring the great beyond."

Mr. Bloemker – Director of Technology

Technology regular updates – The Technology department is keeping quite busy, from August 1<sup>st</sup> through March 8<sup>th</sup>, we have closed over 1709 tickets which is nearly 100 more last year during the same period. As of this writing, we have 38 open issues ranging from a few printing issues, chromebooks repairs (12/38), a few computer issues, a couple of SOPPA requests waiting on the vendors and a few project requests.

Chromebook Repairs and Support –Team members continue to make daily visits to buildings to retrieve any devices with issues and to return devices that have been repaired. Since August 1<sup>st</sup>, there have been 402 chromebook repairs where 85 have been worked since the last report. Chromebook repairs consist of replacing screens and/or other internal parts, reseating of internal cables, power-washing devices are among the resolutions being performed. While repairs are being made, students have a loaner device to continue their learning and studies. We have received a couple of reports of "lost" chromebooks. For those situations, we move those devices into a special category for monitoring purposes. If there is no activity within a week, the student's Tyler account is charged for the replacement of the device.

Application Updates – All applications seem to be operating normally, at this time. The CRDC data collection due date was moved to March 11. This data has all been entered into their website. We are currently verifying the information before submitting it. IAR testing accommodations continue to be uploaded directly into Pearson before testing gets started. All ISBE state reporting continues to be updated on a weekly basis with any errors being corrected asap.

SOPPA compliance is an ongoing process for the district. I continue working through the list obtained from late last school year as time permits and seeking approval for new requests that are received through the ticketing system. To date, the district has 95 approved vendors with signed agreements and 2 additional vendors where we are awaiting their signed agreement before allowing access by students.

Registration – Registration for the 2022-2023 school year has begun. Parents were able to begin this process on January 25<sup>th</sup>. To date, we have had 575 student registrations submitted from parents for approval. This number of submissions is about the same number as last year at this time.

ERATE: A Form 471 has been filed to match a contract from Syndeo fiber optics for the fiber connectivity links already being used in the district. We filed a Form 470 to use ERATE category 2 funds to purchase a replacement UPS unit for the server room at the High School. Once the 28-day waiting period is over, we will file the Form 471.

### **ENTER CLOSED SESSION**

Dr. Englehart moved, seconded by Mr. Schroeder to enter closed session to discuss matters related to the appointment, employment, dismissal, compensation or performance of specific employees; collective bargaining, litigation, and the setting of price for sale or lease of property or whether a particular parcel should be acquired.

Ayes: Englehart, Morse, Schroeder, Scharenberg, Saitta & Miller Nays: None  
MOTION CARRIED Time: 7:35 pm

### **RETURN TO OPEN SESSION**

Ayes: Englehart, Morse, Schroeder, Scharenberg, Saitta & Miller Time: 9:30 pm

### **APPROVE CLOSED SESSION MINUTES**

Mr. Schroeder moved, seconded by Mrs. Scharenberg to approve the closed session minutes of the meeting of February 8, 2022.

Ayes: Englehart, Morse, Schroeder, Scharenberg, Saitta & Miller Nays: None  
MOTION CARRIED

### **RESIGNATIONS**

Mrs. Scharenberg moved, seconded by Mr. Morse to approve the retirement resignation as presented for Crystal Swan-Gravatt – Director of Special Education; and the resignation as presented for Brandon Sanders – SHS English.

Ayes: Englehart, Morse, Schroeder, Scharenberg, Saitta & Miller Nays: None  
MOTION CARRIED

### **APPROVE EMPLOYMENT**

Dr. Englehart moved, seconded by Mrs. Scharenberg to approve the voluntary transfer from HED to SHS Sp. Ed. for Natalie Hankins-Haick and the employment of Mark Guilinger - SMS 6<sup>th</sup> grade for the 2022-2023 school year. Employment is contingent upon the receipt and evaluation of employment documentation required by the Illinois State Board of Education which includes licensure, a physical exam/TB test, child abuse form, criminal history background check, and I-9 employment eligibility form completion.

Ayes: Englehart, Morse, Schroeder, Scharenberg, Saitta & Miller Nays: None  
MOTION CARRIED

### **APPOINT ASSISTANT SUPERINTENDENT**

Mr. Morse moved, seconded by Dr. Englehart to approve the employment contract for Ryan Janisch as Assistant Superintendent / Treasurer for the 2022-2023 school year setting salary at \$130,000. Employment is contingent upon the receipt and evaluation of employment documentation required by the Illinois State Board of Education which includes licensure, a physical exam/TB test, child abuse form, criminal history background check, and I-9 employment eligibility form completion.

Ayes: Englehart, Morse, Schroeder, Scharenberg, Saitta & Miller Nays: None  
MOTION CARRIED

### **APPOINT LG HASKIN PRINCIPAL**

Mrs. Scharenberg moved, seconded by Mr. Schroeder to approve the employment contract for Martha Venetucci as LG Haskin School Principal for the 2022-2023 school year setting salary at \$82,000. Employment is contingent upon the receipt and evaluation of employment documentation required by the Illinois State Board of Education which includes licensure, a physical exam/TB test, child abuse form, criminal history background check, and I-9 employment eligibility form completion.

Ayes: Englehart, Morse, Schroeder, Scharenberg, Saitta & Miller Nays: None  
MOTION CARRIED

### **REAPPOINTMENT OF STAFF FOR 2022-2023 SCHOOL YEAR**

Ms. Saitta moved, seconded by Dr. Englehart that the following first year probationary certified staff be re-employed for the 2022-2023 school year: Bethany Adeoti, Kanaka Baldy, Courtney Bohls, Justine Davis, Natalie Hankins-Haick, Paige Keller, Angela Knezevich, Megan Lee, Vicki Loess, Emily Lundin (employed January 2022), Taylor Marshall, Amy McDowell, Blythe Pogliano, Ashley Quiles, Amy Rogowski and Mikayla Schmidt;

that the following second year probationary certified staff be re-employed for the 2022-2023 school year: Rylie Loux, Ashli Lumsden, Ashley Norton, Jennifer Reuter and Kimberly Teti (employed December 2019);

that the following third year probationary certified staff be re-employed for the 2022-2023 school year: Heather DeWitt, Kimberly Gudmunson, Brynn Hallman, Kaylee Hill, Derek Jones, Beverly Lloyd, Andrea Lusk, Barb McGregory, Ian Schielein, Shannon Stahl, Jason VanPelt and Elliott Velez (employed December 2018);

that the following fourth year probationary certified staff be re-employed for the 2022-2023 school year: Jamie Johnson, Jennifer Jordan, Malynda Martin, Shelley Morgan and Elizabeth Vick;

that the following part-time certified staff be re-employed for the 2022-2023 school year: Dr. Molly McDade & Erin Pearlman; and

that the employment of certified non probationary staff, district wide staff, classified custodial staff, classified secretarial staff, classified paraprofessional staff, and classified transportation staff listed in exhibit #4 be approved for the 2022-2023 school year.

Ayes: Englehart, Morse, Scharenberg & Saitta Abstain: Schroeder & Miller Nays: None  
MOTION CARRIED

### **REDUCTION IN FORCE**

Dr. Englehart moved, seconded by Mr. Schroeder WHEREAS, the following non-certificated educational support personnel have been employed by the Sandwich Community Unit School District #430 (the “Board”) during the 2021-2022 school term; and WHEREAS, the Board has determined that it needs to decrease the number of educational support personnel employed by the Board and/or discontinue one or more particular types of educational support services and that therefore the employment of said persons shall not be renewed for the 2022-2023 school term, pursuant to Section 10-23.5 of the *School Code* (105 ILCS 5/10-23.5).

NOW, THEREFORE, Be It Resolved by the Board of Education of the Sandwich Community Unit School District No. 430; DeKalb, Kendall and LaSalle Counties, Illinois, that:

Section 1: The following named non-certificated educational support personnel shall not be reemployed for the 2022-2023 school term:

1. Jill Grey
2. Jessica Gatenby
3. Lindsey Hamer
4. Tiffany Shelton
5. Heather Duvick
6. Kari Moody

Section 2: The President and Secretary of the Board of Education are authorized and directed to give said persons a written Notice of Statement of Non-Renewal by certified mail return receipt requested, at least thirty (30) days before the date of dismissal of said employee. A specimen copy of said Notice is attached as Exhibit A and incorporated by reference.

Section 3: The Superintendent or designee shall also personally deliver a copy of said Notice to each above named employee with a signature receipt. A specimen copy of said receipt is attached as Exhibit B and incorporated by reference.

Section 4: This Resolution shall be in full force and effect forthwith upon its passage.”

Ayes: Englehart, Morse, Schroeder, Scharenberg, Saitta & Miller Nays: None  
MOTION CARRIED

### **ADJOURNMENT**

Mr. Schroeder moved, seconded by Dr. Englehart to adjourn the March 15, 2022 Board meeting.

Ayes: Ayes: Englehart, Morse, Schroeder, Scharenberg, Saitta & Miller Nays: None  
MOTION CARRIED Meeting Adjourned at 9:40 pm