

**Sandwich School District CUSD #430--Regular Board Meeting
June 21, 2022**

REGULAR MEETING

The regular meeting of the Board of Education of Sandwich Community Unit School District #430, DeKalb, Kendall, and LaSalle Counties, Illinois was held on Tuesday, June 21, 2022, 7:00 p.m. at Sandwich Middle School.

President Miller welcomed the Board and audience to the meeting.

ROLL CALL

Present: President Miller, Vice-President Schroeder, Secretary Saitta, Englehart, Scharenberg Wilson and Morse.

PLEDGE OF ALLEGIANCE

President Miller led the Board and audience in the Pledge of Allegiance.

BOARD SALUTES

The Board of Education saluted Claire Allen for placing 2nd place in the discus and 6th place in the shot put during the 2022 IHSA State Track & Field meet.

Superintendent of Schools Rick Schmitt was thanked and acknowledged for his 30 years of service to the Sandwich Community: 1992-1994 Sandwich High School Assistant Principal; 1994 - December 1998 Sandwich High School Principal and January 1999 - 2022 Superintendent of Schools.

APPROVAL OF MINUTES, EXPENDITURES, PAYROLL & INVESTMENTS

Mr. Schroeder moved, seconded by Mrs. Scharenberg to approve the minutes of the May 17, 2022 board meeting and the current expenditures, payroll and investment plans.

Ayes: Saitta, Englehart, Schroeder, Scharenberg Morse, Wilson & Miller Nays: None
MOTION CARRIED

APPROVE CONSOLIDATED & TITLE I PLANS – ESSER III GRANT

ISBE requires the plans to be approved each year. The approved ESSER III grant and expenditure report was reviewed.

Dr. Englehart moved, seconded by Ms. Saitta to approve and authorize the administration to develop and submit the FY '23 Consolidated District Plan & HE Dummer Title I 1003 (a) plan as presented.

Ayes: Saitta, Englehart, Schroeder, Scharenberg Morse, Wilson & Miller Nays: None
MOTION CARRIED

APPROVE ROOF BID

A portion of the Sandwich Middle School roof will be replaced. Bids were opened on June 13th and three contractors submitted a bid.

Mr. Wilson moved, seconded by Mrs. Scharenberg to approve Elens & Maichin Roofing & Sheet Metal, Inc. to complete the Sandwich Middle School roof recover project at a cost of \$312,300.

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Ayes: Saitta, Englehart, Schroeder, Scharenberg Morse, Wilson & Miller Nays: None
MOTION CARRIED

2021-2022 BOARD GOALS

The 2021-2022 Board goals with indicators of addressing the goals were reviewed and the Board will begin developing 2022-2023 board goals.

SCHOOL IMPROVEMENT REPORTS

During the week of May 1, an external review of the Sandwich CUSD 430 was conducted by an external review team assigned by Cognia. Cognia is the largest community of education professionals in the world; and is a non-profit, non-partisan organization that conducts rigorous, on-site external reviews of PreK-12 schools and school systems to ensure that all learners realize their full potential.

On a daily basis, the District is involved in various school improvement efforts. The District is a member of the Cognia school improvement process which requires a team of educational professionals, not associated with the District, to conduct a thorough review of the districts progress toward addressing rigorous standards established by Cognia and is used as a measure of accountability.

During the exit report, Cecelia Wiar, Lead Evaluator stated Cognia's point system was used as a metric and the District's overall score was 348.23 out of 400.

The review team applauded Sandwich CUSD 430 and noted that the average score for the past five years ***World Wide*** is 278.34 – 283.33.

It was noted this was Cognia's Final System Accreditation Engagement Review and Report and the report will be placed on the District's Dashboard for stakeholder review.

Dr. Darnell – Sandwich High School

Academic

- Yuki Chen was a commended student in the 2022 National Merit Scholarship
- Held several career fairs here at Sandwich High School.

Athletics

- Cross Country
 - Boys Cross Country team finish 21st at state
 - Girls had one state qualifier
- Wrestling Team won Conference and qualified for the state tournament as a team finished in the top 8 in state.
 - Four wrestlers qualified for states with two placing.
- Track Team
 - Girls Team qualified for two events discus and shot with Claire Allen placing 2nd in disc and 6th in shot-put. The Girls track team also qualified for the 4x800 relay but did not place.
 - The boys team qualified for the 4x800 relay but did not place in state.

Graduation

- Was held outside for the second year in a row, although a windy event everything went smoothly.

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3.6 Luncheon

- Got a lot of positive reviews from the families

SEL/College and Career

- Started our Habitudes SEL program and looking to expand it next year.
- Rolled out Xello and will continue to utilize Xello to create student pathways

Homecoming

- Theme last year was “Starry Night” and our homecoming dance was on the football field.

Fine Arts

- Spring Musical was a huge success, selling out several nights.
- Katie Alderman was selected to represent Sandwich at the 2022 ILMEA Music Education Conference. Katie auditioned and was selected among the top vocal musicians in the state. She participated in the fall District 8 ILMEA event as well as the 2022 IMEC (Illinois Music Education Conference)
- We were able to have all live and public performances including 4 band and choir concerts, Madrigals, Solo and Ensemble, ILMEA, Pep Band, Jazz Band, Marching band and our musical.
- MusicFest was the 2nd largest we have ever had. The Madrigal dinner was nearly sold out, we had more students participate in Solo and Ensemble than our last event and our Spring Musical “Little Women” stretched our limits of the cafetorium space in technical and seating aspects. We had to increase the capacity of planned attendees for our Friday performance twice due to having so many ticket sales!

Prom

- Prom was held at White Tail Golf Course
- Jim Still spoke with all students attending prom about the dangers of drunk driving.

Summer School

- SHS has over 35 students signed up for summer school

2022-2023 school/department SIP goals/plans - We will be developing our school and SIP goals over the summer working off the Districts Goals.

Mr. Heilemeier – Sandwich Middle School

As the year draws to a close, SMS has a lot to be proud of. SMS is saying good bye to one of our staff members. Jerilyn Johnson is retiring after a total of 28 years in education. She has spent the last 21 years here at SMS, where she has taught sixth and eighth grade during her career. She will be greatly missed. We are excited to welcome our newest staff members Mark Guilinger and Jodi Gudewicz.

2021-2022 highlights regarding school/department:

- Successfully implemented our first year of FastBridge testing
- Successfully completed our 5-year cycle for Cognia
- Successfully implemented MTSS/Data days at SMS. During this time, we identified students that needed interventions for academics and SEL.
- Successfully implemented Second-Step SEL lessons in our Physical Education classes.
- Successfully implemented band/choir classes 5 days a week.

- Successfully completed the ISA and IAR state assessments
- Successfully made it through two years of Covid

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- Successfully reduced Summer school and Truancy numbers for the 2021-2022 school year.

2021/22 SMS Sports End of year Highlights

As the school year came to a close, so did the athletics calendar for the school year. This past year student athletes have accomplished a lot throughout the school year. Here are some of the season's highlights.

- Girls Cross Country was able to take 2nd Place at the IESA Sectional Meet, qualifying for the State Meet as a team
- Boys Cross Country took 3rd Place at the IESA Sectional Meet, also qualifying for the State meet as a team
- 8th Grade Boys Basketball was able to finish in 3rd place at the Mid-Season Basketball tournament at Morris Immaculate Conception School
- 7th Grade Girls Volleyball made it to the Regional Championship game before having their season come to an end
- SMS wrestling had a great season, taking 1st place at regionals, 2nd at Sectionals, and then 4th Place as a team at the State Finals.
 - Cooper Corder was a State Champion at 112lbs
 - Shane McGuane placed 4th at 70lbs
 - Aiden Sinetos placed 4th at 75lbs
 - Lucas Brown placed 6th at 65lbs
- Girls Track had athletes in two events finish in first at the Sectional Meet, qualifying them for the State Meet
 - Sunny Weber placed 9th in state in the 8th Grade 1600 meter run
 - The 7th Grade 4x100 Relay team of Tegan Lederman, Delanie Card, Dulce Arriola, & Alayla Harris finished in 10th place at the State Meet

2022-2023 school/department SIP goals/plans:

- Develop and Implementation of a school wide intervention period. This will also include developing a school wide intervention schedule.
- Reorganize and restructure building level environmental committees
- Update subject area curriculum Scope and sequence and work to develop curriculum maps for all core subject areas
- Continue to update and practice all school safety drills

Mrs. Ford – Herman E. Dummer School:

2021-2022 highlights regarding school/department:

Dummer successfully incorporated our new technology to assist our students during Covid. Grade-level teams worked together to create lessons, planned curriculum, and utilized Google Classroom which definitely helped students to access lessons and work when they were absent. This also helped when subs were in the building because all grade-level staff knew what was being taught and how to help. Cohesiveness in planning greatly improved in both grade levels due to the demands during Covid.

Dummer also became fully standards based. With the help of funds from the 1003a grant and some creative planning, 5th grade teachers were able to work together in teams to develop rubrics, I CAN statements, and assessments for their newly created standards-based report card. Work will continue with both 4th and 5th grade as we learn what works best to meet the needs of our students.

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New Tier 1 interventions were used within all classrooms and proved to be successful. Lexia (Reading) and Reflex (Math facts) helped to bridge many of the gaps we were seeing due to remote learning during the pandemic. Dummer also piloted a program called Dream Box which worked on math concepts. This also proved to be very beneficial for our students. One of our reading teachers was able to become certified in Wilson Reading. This is a Tier 3 intervention for reading which has shown huge successes with the students that participated.

Our newly hired staff worked non-stop! Our nurse and reading teacher added welcome help with the overload of tasks that were present. Once again, Dummer utilized a social work intern which helped with the monumental tasks of social/emotional issues that just kept popping up. We hope to find another intern to help our social worker meet more needs of all students within our building whenever possible.

2022-2023 school/department SIP goals/plans:

- Continue team planning
- Continue to evaluate and refine our standards-based grading and report cards
- Create rubrics, activities, and lessons to meet the needs of all students
- Discuss/compare/evaluate student work
- Implement ReadyGen with fidelity and continue to learn and utilize all the portions of this series
- Pilot math Envisions series
- Improve home/school communication and involvement
- Continue to work with our students with disabilities to improve testing scores as shown on the IAR test

Ms. Greenacre – LG Haskin

2021-2022 highlights regarding school/department:

- Foundations Implementation/ELA Instruction
 - Kindergarten through 2nd grade classrooms implemented Foundations as part of Tier 1 ELA instruction. Teachers participated in the training, implemented, and evaluated the daily use of Foundations. The feedback has been positive.
 - Additional Foundations instruction/support was provided for those students who demonstrated the need.
 - Reading teacher support/leadership in the implementation of the program
- MTSS Process
 - More consistent use of data to determine intervention
 - Improved dialogue amongst staff about individual students, groups of students, classes, and grade levels of students
 - Problem solving amongst teams
- Second Step/SEL
 - Implementation of Second Step in all PreK-3rd grade classrooms
 - provided by building social worker
 - Consistent SEL language across grade levels
 - More awareness of SEL needs of students by staff and students- more dialogue
- Interventions

- Scheduling of intervention time for students
- Use of Foundations interventions for students
- Use of consistent, research based interventions by teaching assistants, classroom teachers, reading teachers, and special education teachers.

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2022-2023 school/department SIP goals/plans:

Although Haskin will have new leadership who may bring new SIP goals, these are some areas that the staff has voiced as important areas:

- Foundations Implementation/ELA Instruction
 - Add Foundations to the 3rd grade Tier 1 ELA instruction
 - Continue to provide additional instruction/support to students who need it.
 - Staff understanding of balanced literacy instruction and the Science of Reading using a book study
- MTSS Process
 - Participate on the district's MTSS committee and the development of the MTSS process/plan
 - Development a strong understanding of components of MTSS and implementation of the process
- Second Step/SEL
 - Develop building wide common expectations- CHAMPS?
 - Create social skills groups

Mr. Ryan – Prairie View

Prairie View will once again be hosting a summer learning extension program. This summer, over 100 students K-5 have signed up to attend with one classroom per grade level and one STARS/Self-contained classroom. Staffing for the summer learning program will include 11 certified staff and 17 non-certified staff.

Students will receive support in the subjects of Reading/ELA and Mathematics. New this summer, a program called “LitCamp” has been purchased. This summer camp-themed reading/ELA curriculum will be piloted for future use by classroom teachers. Support staff for the program will include a bilingual teacher and special education resource teacher support. All students will be offered a daily snack and have been offered transportation to and from the program. The program will run Monday-Friday for the weeks of June 6th and 13th from 8:00-12:00.

2021-2022 highlights regarding school/department:

- Successfully developed and implemented a 60-minute WIN time at each grade level. During this time, each classroom was supported by a second adult to allow for additional support for 2 interventions
- Successfully implemented Reading Counts in both 2nd and 3rd grades. Students received recognition/rewards for the number of books read and for receiving 80% on quizzes taken.
- Revamped the structure of MTSS/DATA days to include reading specialists, school psychologists, social workers, speech pathologists, and school nurses.
- Successfully implemented “tech days” each week. Each classroom has two days of LRC time each week. One day is utilized for book check-in/check-out, and the second scheduled time is used to teach technology skills to our young learners.
- Successfully implemented weekly Second-Step SEL lessons in all classrooms.

- Used SEL screener data to create tier 2 social work groups that met weekly to address various student needs/behaviors.
 - Collaboratively, as a staff, created common area expectations to be implemented during the 2022-2023 school year.
 - Some staff has begun a book study using Randy Sprick's CHAMPS behavior management system.
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2022-2023 school/department SIP goals/plans:

- Implement building-wide common area expectations with common verbiage used by staff to define, explain, and address student behavior expectations.
- Work collaboratively to research and plan for the future use of the CHAMPS model within our classrooms.
- Develop a schedule that will allow for additional opportunities for grade-level teams to have common planning time. This time will be used to collaborate on using the updated Envision Math series and ReadyGen ELA curriculum.

Mr. Bloemker – Director of Technology

Technology regular updates – The Technology department remained quite busy this past school year, from August 1st through June 6th, we have closed over 2210 tickets which is over 120 more than last year during the same period. As of this writing, we have 106 open issues ranging from a few printing issues, chromebooks repairs (57/106), a few computer issues, a several SOPPA requests waiting on the vendors, a few project requests and several summer project requests.

As summer break has begun, my team is actively gathering electronics from all buildings that are to be recycled. The server hard drive upgrade project has started and is moving along wonderfully. We are waiting on cables to arrive before starting the VGA cable replacement project. We will also be running network cables into offices that are currently under remodeling.

Grades Pre-K to 8 had the students turn-in their chromebooks for the summer. There are some repairs needed which will be completed during the summer break and returned to the respective buildings. With a rotation of new chromebooks be purchased, some have already been purchased and the remaining will be purchased soon. Once they have all arrived, the Tech team will get them processed and enrolled into the district Google domain. Students entering Kindergarten, 4th and 9th grades will be receiving the new chromebooks. The chromebooks being taken out-of-service will be used as spare devices in the event of breakage.

Chromebook Repairs and Support –Team members worked extremely hard to keep the chromebooks in working order this past school year. Since August 1st, there have been 578 chromebook repairs where 32 have been worked since the last report.

Application Updates – ISBE end-of-year reporting is well under way and working towards completion.

SOPPA compliance is an ongoing process for the district. I will continue to pursue the open SOPPA requests that I have with vendors throughout the summer.

Registration – Registration for the 2022-2023 school year has begun. Parents were able to begin this process on January 25th. To date, we have had 1518 student registrations submitted from parents for approval. This number of submissions is about 214 more than last year at this time. Based on the current year enrollment of 1865, the current number of registrations completed represent about 81.4% of the district students have been registered for the next school year.

ERATE: The Form 471 to use ERATE category 2 funds to purchase a replacement UPS unit for the server room at the High School is still waiting for USAC final approval. We have also filed for the use of ECF funds to begin the replacement process of chromebooks on an annual basis. If approved, the devices should arrive mid to late July from CDWG.

Other items –We continue to do our best to keep the district fully operational at all times.
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Mrs. Swan-Gravatt – Director of Special Education

Our Student Services Department and our administrative special education office were very busy this spring! One of the major accomplishments was the amount of initial evaluations that were completed for EI/Pre K students that will be joining us next school year. We will add twelve more three and four year olds with iep's to our pre k enrollment in August. We anticipate more of the same for this age group in the new coming school year. Before February of next year, we already know about 12 additional EI students that will transition to school based services and will require initial evaluations with possible subsequent special education services to follow.

We are currently busy attempting to recruit and hire a SLP, School Nurse, and that elusive third school psychologist. The SLP and School Nurse positions are current vacancies due to resignations in May. On the flip side of resignations, we have added to our school social worker team! This new SHS social worker will be joining us in the fall and we are very excited about the additional expertise to help us with our high school students and their social emotional needs.

Due to the ever changing and growing needs of our students with significant communication needs and diagnosis of Autism along with our growing population of pre k student needs, we moved our LGH STAR program to PV for next school year. This move will provide the STAR teachers and therapists at PV more opportunity to collaborate and create even more dynamic programming for our students enrolled in STAR. This move also opened up a classroom space at LGH to use as a Pre K Resource room. This classroom was greatly needed in order to provide our pre k students with iep's an additional classroom space to deliver vital therapies and to deliver research based strategies for teaching students with autism or severe communication needs.

SHS ATHLETICS – OPEN DISCUSSION

In regards to a low turn-out of varsity football players, and while there was no formal action, the Board requested for the SHS administration to review potential options to keep those willing to play football engaged in the program and then follow up and report back to the Board.

ENTER CLOSED SESSION

Mr. Schroeder moved, seconded by Mr. Wilson to adjourn to closed session to discuss matters related to the appointment, employment, dismissal, compensation or performance of specific employees; collective bargaining; safety and student discipline and other matters relating to individual students; litigation; setting of price for sale or lease of property or whether a particular parcel should be acquired. Time: 7:34 pm

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg, Morse & Miller Nays: None
MOTION CARRIED

RE-ENTER OPEN SESSION

The Board re-entered open session at 8:12 p.m. Roll call vote indicated the following:

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg, Morse & Miller

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APPROVE CLOSED MINUTES

Mrs. Scharenberg moved, seconded by Mr. Schroeder to approve the May 17, 2022 closed session minutes as presented.

Ayes: Saitta, Englehart, Schroeder, Scharenberg, Morse, Wilson & Miller Nays: None
MOTION CARRIED

RETIREMENTS / FMLA / RESIGNATIONS

Mr. Schroeder moved, seconded by Mrs. Scharenberg to approve the retirement resignations as presented for Lori Prucha – HED 5th; Margaret Anderson – SMS 8th; Dave Bell – Transportation and Roseann Elliott – Transportation; and the resignations as presented for Ashley Quiles – SMS nurse; Beverly Lloyd – Speech Pathologist; and Erik Wruck – HED custodian.

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg Morse & Miller Nays: None
MOTION CARRIED

EMPLOYMENT OF PERSONNEL

Mrs. Scharenberg moved, seconded by Mr. Morse to approve the employment of Jody Kruswicki - Administrative Assistant to the Superintendent – salary \$43,000; Jaime Reinbold – HED special education; Chad Hicks – head boys track coach; Elizabeth Vick – head girls track coach; and James Schmidt – head girls basketball coach for the 2022-2023 school year.

Employment is contingent upon the receipt and evaluation of employment documentation required by the Illinois State Board of Education which includes a valid professional licensure, a physical exam/TB test, child abuse form, criminal history background check, and I-9 employment eligibility form completion.

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg Morse & Miller Nays: None
MOTION CARRIED

OTHER BUSINESS

The administration recently met with local first responders to review safety plans and complete the annual report for the ROE. The safety committee will continue to meet throughout the year.

The budget process for the 2022-2023 school year is progressing and a hearing on the FY '23 budget is scheduled for September 20, 2022, 7:00 pm in the SMS LRC.

A notice will be submitted regarding the disposal of un-used/obsolete equipment, supplies and materials.

ADJOURNMENT

Dr. Englehart moved, seconded by Mr. Schroeder to adjourn the June 21, 2022 Board Meeting.

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg Morse & Miller Nays: None
MOTION CARRIED Meeting Adjourned at 8:14 p.m.



President



Secretary

